

## Certificate and Assurance Checklist

To be eligible to receive federal funds, grant applicants must submit documentation that their organization is in compliance with the following:

### All Applicants

- ✓ Authority of Applicant
- ✓ Intergovernmental Review Assurance
- ✓ Nondiscrimination Assurance
- ✓ Assurance of Nondiscrimination on the Basis of Disability
- ✓ Procurement Compliance Certification
- ✓ Certifications and Assurances Required by the U.S. Office of Management and Budget (OMB)
- ✓ Lobbying - \$100,000 or more
- ✓ School Transportation Agreement and Its Representative
- ✓ Standard Assurances

### For only some Applicants

- ✓ Carter Service Agreement
- ✓ Private Mass Transportation Companies
- ✓ Alcohol Misuse and Prohibited Drug Use
- ✓ Section 5333(b) Acceptance Letter
- ✓ Corporate Annual Report as filed with Secretary of State
- ✓ Internal Revenue Service Determination Letter (copy)
- ✓ WA Utilities & Transportation Certificate

### For Capital Projects Only

- ✓ Public Hearing
- ✓ Acquisition of Rolling Stock
- ✓ Bus Testing
- ✓ Demand Responsive Service
- ✓ Urbanized Area, JARC, and Clean Fuels Programs
- ✓ Current Certificate of Insurance